

# Ways to Pay Your Bill



## **AUTOMATIC BANK DRAFT**

Bank draft is the No. 1 way to ensure that your payment is made on time every month. With bank draft, you specify a bank account, which is then automatically debited for the amount of your bill on or about the 10<sup>th</sup> of every month. Choosing Automatic Bank Draft is hassle and worry free because it is performed in the FWSC office. This is done free of charge. The auto draft form can be found online at our website: [www.fayettewsc.com](http://www.fayettewsc.com)



## **PAY IN PERSON**

You can pay your water bill in person at our office at 200 Bordovsky Road in La Grange, TX using cash, check, money order, debit card, credit card or e-check. There is a convenience fee charged when paying by debit card, credit card or e-check. You can also make after-hours payments in our secure night depository box at the drive-thru. Please do not leave cash in the night depository box. **FWSC bills are always due on or before the 15th of the month, regardless if the 15th falls on the weekend.**



## **PAY BY MAIL**

You can pay your water bill by sending a check or money order by mail, along with your bill stub or account number, to Fayette Water Supply Corporation, P.O. Box 724, La Grange, TX 78945. If you make a payment by mail, please allow ample time for it to arrive by the due date, which is the 15<sup>th</sup> of every month. FWSC does honor post marks as long as the envelope is post marked on the 15<sup>th</sup> of the month or prior.



## **ONLINE PAYMENTS**

You can pay your bill 24/7 by visiting our website at [www.fayettewsc.com](http://www.fayettewsc.com). Payments will be accepted using a credit card, debit card or e-check. There is a convenience fee charged when paying by debit card, credit card or e-check and will be shown before you process the payment. To pay your bill online, you will need your FWSC account number and the amount you would like to pay. You may also create an online portal which will allow you to receive paperless billing via email and/or text. This will also allow you to pay automatically with a debit card, credit card or e-check.



## **PAY BY PHONE**

You can pay your bill 24/7 by calling 361-865-4185. Payments will be accepted using a credit card, debit card or e-check. There is a convenience fee charged when paying by debit card, credit card or e-check which will be stated before you before you process the payment. To pay your bill by phone, you will need your FWSC account number and zip code. You may also call our office at 979-968-6475 during normal business hours to pay your bill by phone.



## **PAYMENT THROUGH FINANCIAL INSTITUTION (Online Bill Pay)**

Many financial institutions offer their customers the ability to pay their bills via an online bill payment service (through your bank's website). Normally, these services debit the customer's checking or savings account to pay the bill and then send the information to a processing center. Depending on the financial institution, they may or may not charge a fee for the service. Payments usually come from a processing center located up North and **may take up to ten business days for FWSC to receive the payment in office. These payment envelopes are never postmarked. If they are delivered to the FWSC office after the 15<sup>th</sup> of the month, you will be charged a late fee, regardless if your bank guaranteed it before then.** Please consult with your bank for more information.

Bills are printed no later than the 1<sup>st</sup> business day of the month and are always due by the 15th. Payment is considered late if not received in the FWSC office by 4:00PM or post marked by the 15<sup>th</sup> day of the month. A \$15-dollar penalty will be added to your account for payments received after the 15<sup>th</sup> of the month. Members will be given an additional 10 days to make a payment on the account. If no payment is made, a \$50.00 administrative fee will be added to the account and the meter will be locked for non-payment, as stated on the member's second notice. If you have any questions or would like more information, please contact the FWSC office at 979-968-6475