



FAYETTE WATER SUPPLY CORPORATION

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 www.fayettewsc.com

Payment Policy

INFORMATION

1. FWSC's bills are mailed out on or before the 1st business day of each month. FWSC is **NOT** responsible for mail service. If you have not received your bill in a timely manner please call the FWSC Office.
2. Payment is **due on the 15th day of each month, regardless if the 15th falls on the weekend**. If payment is not received by the 15th of the month, a \$15.00 penalty will be applied to the account.
3. Second Notices are mailed out on next business day following the 15th, allowing an additional 10 calendar days to make a payment. On the 10th calendar day, **the payment must be in the FWSC Office by 4:00 P.M.** FWSC is **NOT** responsible for mail service. If you have not received your bill in a timely manner please call the FWSC Office.
4. If a payment is not received in the FWSC office **by 4:00 P.M., a \$50.00 Administrative Fee** is applied to your account and the meter will be locked the following business day, unless the next business day is a Friday or a FWSC Observed Holiday.
5. If a meter is locked for three consecutive months, without a payment in full, the meter will be pulled for non-payment. In order to re-establish the account, the Member must complete new paperwork and pay the current membership fee, the current re-connect fee and any debt owed on the account.
6. All water registered on the meter must be paid for by the Member. There is a variable monthly base fee, that depends on the size of meter requested, and a State Regulatory Fee of 0.5% for zero usage. Please find the current usage rates on our website at <https://www.fayettewsc.com/rates-and-fees>.
7. There is a \$25.00 return payment fee on all returned payments. Water will be disconnected if the returned payment and the returned payment fee is not received in 10 business days.
8. In the event you sell your property, you **MUST** notify FWSC in a timely manner, sign the necessary forms and get a final meter reading to transfer the membership to the new owner. If you are unable to get a final meter reading, the FWSC Office will be required to get the final meter reading and your account will be charged a \$50.00 Service Trip Fee. All current and outstanding charges **MUST** be paid before the meter can be transferred to the new owner.
9. If your property is a rental, you are the Owner/Member and are responsible for payment of the water bill. The account is required to be in the land owner's name; although you may request in writing that the bill be mailed to the renter by completing the Alternate Billing Agreement found at https://www.fayettewsc.com/documents/1135/Alternate_Billing_Agreement.pdf
10. If your property is a rental, FWSC can NOT charge the Renter a water deposit. Owner/Members are responsible for any debt on their accounts.
11. Proof of Ownership is required to be in the FWSC within 30 days of acknowledgement. Proof of Ownership must be provided by a copy of the Deed, Deed of Trust, etc. The document **must be Recorded** and have the volume and page number at the top. If Proof of Ownership is not received in the FWSC Office **within 30 days**, FWSC has my permission to obtain the Proof of Ownership and bill my account \$25.00.
12. TCEQ states "One Meter Per Residence". One meter is **required** for each residential, commercial, or industrial service connection.
13. If the property has a personal water well as well as FWSC water service, the lines from the well and the lines from FWSC's water service cannot be connected together. This is classified as a cross-connection by TCEQ. The two lines must to be separated and have an air gap.

I have read, understand and will abide by the Payment Policy as set out above.

 New Member Signature

 Date

 New Member Signature

 Date